

# CRYSTAL TOWER BOARD OF DIRECTORS MEETING AGENDA

Location: Crystal Tower Media Room & Virtually via Zoom

Date: November 16, 2023

Time: 6:30 pm Central Time

## **Agenda Items**

- Executive Session
  
- Call to Order
- Approval of October 12<sup>th</sup> Meeting Minutes
- Tax Document: Excess Member Income Applied to Year's Assessments – Needs Signature
- Financial Update
  - Reserve Study Update
  - Account Mgmt
  - October Statement
  - Line of Credit
- Pool Upgrades
- Project Status Update– Brad & David
  - East wall – Update
  - Skywalk Roof - Update
  - South pool fence installation/permits
  - South pool lazy river pump – Parts on backorder
  - Elevator Flooring
  - Lobby Office/break room flooring
  - Vending Machine Replacement
  - Resurfacing of exterior condo entry doors
  - Striping of two walkways
- Cleaning of Media Room – DeAnn/Peggy
- Changing the Vending Machine Provider - DeAnn
- Hot Water Replacements - DeAnn
- Adjournment
- Open Floor

# Minutes

## Transcribed by BOD Secretary Peggy Harris

Board of Directors Present at Meeting  
Thomas Maleck (Tom) – President  
Brad Vicknair (Brad) – Vice President  
Peggy Harris (Peggy)– Secretary  
David Apple (David) – Director  
Vacant Position

The document is a transcript of a board meeting for the Crystal Tower Condo Owners Association (COA) that discusses various issues and projects related to the property.

Meeting called to order at 6:31 by Tom

### **1. Approval of October 12<sup>th</sup> Meeting Minutes**

Tom asked for a motion to approve the minutes of the October 12, 2023 Board of Directors meeting. David made a motion to approve the minutes. Peggy seconded the motion. All were in favor. Minutes were approved.

### **2. Tax Document: Excess Member Income Applied to Year's Budget**

Peggy made motion to approve rolling over the COA's surplus income to next year's budget.

David & Brad seconded the motion.

All were in favor and the motion was approved for Tom and Peggy can sign the document.

(appendix 1)

### **3. Financial Update**

- 3.1.** Reserve Study Update has been received and will be reviewed during December 14<sup>th</sup> board meeting.
- 3.2.** Account Management is underway to consolidate to three (3) accounts at South State Bank. The owners will have to change their ACH payments for dues to the new bank after the first of the year.
- 3.3.** October Statement was reviewed along with the special assessment and those that aren't current. Peggy has been working with Young's Suncoast and the other board members on 2024 budget with the intent of getting out to the owners for review before the end of the year. (appendix 2)
- 3.4.** Line of Credit (LOC) was talked about where Peggy was incorrect in stating the \$750,000 LOC was at Centennial Bank but instead the association has a LOC for \$750,000 at South State Bank that will be renewable in 2024. (appendix 3)
- 3.5.** Approval of IC coatings initial payment request – All board members agreed to pay the invoice.

## **4. Pool Upgrades (appendix 4)**

Tom reviewed the first quote received to resurface the South (main) pool. David and Brad have looked at the quote and pleased with it. This bid didn't include the mosaic but that could be included for additional cost. The board is continuing to search for others willing to place a bid for the work.

## **5. Project Status Update– Brad & David**

- 5.1. East wall – Update
- 5.2. Tom proposed adding vents to the east wall work (appendix 5)
- 5.3. Skywalk Roof – Delayed due to weather.
- 5.4. South pool fence installation/permits delayed until December 4th.
- 5.5. South pool lazy river pump – Parts on backorder
- 5.6. Elevator Flooring the board is researching to find a more resilient flooring and will have more options to discuss in the next meeting.
- 5.7. Lobby Office/break room flooring needs repairs. The board agreed on luxury vinyl plank (LVP) and DeAnn to find something that fits décor.
- 5.8. Vending Machine Replacement is in progress with one completed and the other is special order.
- 5.9. Resurfacing of exterior condo entry doors is responsibility of the association and the BOD is looking into options.
- 5.10. Hoods on the North side of the building to further protect the building.
- 5.11. Weatherstripping of all condo entryway doors to further protect the building.
- 5.12. Striping of walkway from building to parking lot to protect pedestrians with signage is receiving quotes. (appendix 6)

## **6. Cleaning of Crystal Tower Media Room**

DeAnn has noticed the media room isn't being cleaned properly or items put back in place after a reservation is complete. The BOD discussed options to prevent this and protect the environment for owners use.

The board agreed to move toward the people relinquishing their driver license in lieu of fines as an initial step and gauge compliance before implementing fines.

## **7. Hot Water Replacements**

DeAnn presented to the board about how aging water heaters are a liability for the building and we aren't sure how many may have been replaced. Per the assessment of the units, it was found 95% of the hot water heaters will need to be replaced in the building.

## **Adjournment**

At 7:09 pm CT David made a motion to adjourn the meeting and was seconded by Tom. All agreed and the meeting was adjourned.

# RESOLUTION OF THE CRYSTAL TOWER CONDOMINIUM ASSOCIATION, INC.

RE: EXCESS MEMBER INCOME APPLIED TO THE FOLLOWING  
YEAR'S ASSESSMENTS IN ACCORDANCE WITH REVENUE  
RULING 70-604

WHEREAS, the Crystal Tower Association, Inc. is an Alabama corporation duly organized and existing under the laws of the state of Alabama, and:


WHEREAS, the members desire that the corporation shall act in full accordance with the rulings and regulations of the Internal Revenue Service:

NOW, THEREFORE, the members hereby adopt the following resolution by and on behalf of the Crystal Tower Condominium Association, Inc.:

RESOLVED, that any excess of membership income over membership expenses for the year ended December 31, 2023, shall be applied against the subsequent tax year member assessments as provided by IRS Revenue Ruling 70-604.

This resolution is adopted and made part of the minutes of the meeting \_\_\_\_\_, 2023.

BY: Tom Maleck 16/11/2023  
President

ATTESTED:  Peggy Harris  
Secretary

Signature: Tom Maleck  
Tom Maleck (Nov 16, 2023 19:47 CST)

Email: president@crystaltowercondos.com

# Crystal Tower Condominium Association, Inc.

## Balance Sheet

As of October 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1-1000 Centennial Bank-5672-Checking	115,653.86
1-1500 2023 Special Assessment-9224	129,765.44
2-1000 Reserve Money Mkt-#25054481-Centennial Bank	148,749.52
2-1001 South State Bank #5289 Money Market	201,802.96
2-1001S Crystal Tower Condo Assoc #5289	128.20
2-1002S Crystal Tower Money Market #3312	467,891.04
2-1003S Crystal Tower Special Account #3204	58,660.75
2-1004 South State Bank Operating	500.00
<b>Total Bank Accounts</b>	<b>\$1,123,151.77</b>
Accounts Receivable	
1-1005 Accounts Receivable	7,612.05
<b>Total Accounts Receivable</b>	<b>\$7,612.05</b>
Other Current Assets	
1-1000 Centennial Bank-Checking	500.00
1-1010 CD-Baldwin EMC	10,235.98
1-1015 Petty Cash Fund	50.00
1-1090 Prepaid Expenses	2,996.00
1-2020 Prepaid Insurance	78,388.35
Undeposited Funds	5,480.00
<b>Total Other Current Assets</b>	<b>\$97,650.33</b>
<b>Total Current Assets</b>	<b>\$1,228,414.15</b>
Other Assets	
1-1025 Baldwin EMC Membership Deposit	155.00
<b>Total Other Assets</b>	<b>\$155.00</b>
<b>TOTAL ASSETS</b>	<b>\$1,228,569.15</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
1-2000 Accounts Payable	4,367.95
<b>Total Accounts Payable</b>	<b>\$4,367.95</b>
Other Current Liabilities	
1-2015 Insurance Note Payable	40,997.43
1-2055 Federal Tax Payable	9,806.00
1-2060 State Tax Payable	5,213.00
1-2070 Due to from	-2,500.50
2-2070 Reserve Due to from	2,500.50
2-3040 Deferred revenue - contract liability	517,253.65

# Crystal Tower Condominium Association, Inc.

## Balance Sheet

As of October 31, 2023

	TOTAL
<b>Total Other Current Liabilities</b>	<b>\$573,270.08</b>
<b>Total Current Liabilities</b>	<b>\$577,638.03</b>
<b>Total Liabilities</b>	<b>\$577,638.03</b>
Equity	
1-3000 Retained Earnings	1,061,498.25
1-3001 Capital Contributions	211,820.00
2-3010 Fund Balance Reserve	436,416.08
Opening Balance Equity	1,878.27
Net Income	-1,060,681.48
<b>Total Equity</b>	<b>\$650,931.12</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,228,569.15</b>

# Crystal Tower Condominium Association, Inc.

## Budget vs. Actuals: Crystal Tower 2023 Budget - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
1-4000 Maintenance Fee Income	1,309,000.00	1,428,000.00	-119,000.00	91.67 %
1-4005 Beach Commission Income	7,804.10	20,000.00	-12,195.90	39.02 %
1-4010PP Parking Passes	228,992.59	280,000.00	-51,007.41	81.78 %
1-4010WB WristBands	39,733.00		39,733.00	
1-4015 Vending/Misc.	2,516.60	2,000.00	516.60	125.83 %
1-4026 Late Charge Income	2,950.00	2,000.00	950.00	147.50 %
1-4030 Interest-Checking	15,793.24	500.00	15,293.24	3,158.65 %
1-4050 Misc. Income	1,290.00		1,290.00	
2-2023 2023 Special Assessment	813,600.00		813,600.00	
2-3000 Reserve Fund	21,235.00		21,235.00	
2-4030 Interest-Reserve(Money Mkt)	5,510.47	150.00	5,360.47	3,673.65 %
Insurance Closing Income	2,400.00		2,400.00	
Interest Income	760.41		760.41	
<b>Total Income</b>	<b>\$2,451,585.41</b>	<b>\$1,732,650.00</b>	<b>\$718,935.41</b>	<b>141.49 %</b>
<b>GROSS PROFIT</b>	<b>\$2,451,585.41</b>	<b>\$1,732,650.00</b>	<b>\$718,935.41</b>	<b>141.49 %</b>
<b>Expenses</b>				
1-5000 INSURANCE	1,016,966.12	105,000.00	911,966.12	968.54 %
1-5006 Finance charge		4,000.00	-4,000.00	
1-5140PP Parking Pass Purchase Expense	2,342.50		2,342.50	
1-5140WB Wristband Purchase Expense	25,249.34	7,000.00	18,249.34	360.70 %
1-5200 Federal Income Tax Expense	42,500.00	10,000.00	32,500.00	425.00 %
1-5250 State Income Tax Expense	16,598.48	5,000.00	11,598.48	331.97 %
<b>MANAGEMENT OF ASSOC.</b>				
1-5005 Admin. Payroll	66,402.81	85,000.00	-18,597.19	78.12 %
1-5010 Bank Charges	243.24	300.00	-56.76	81.08 %
1-5020 License / Permits	1,175.00	1,200.00	-25.00	97.92 %
1-5025 Management	39,125.02	44,500.00	-5,374.98	87.92 %
1-5030 Office Supplies/Copies	3,337.44	3,000.00	337.44	111.25 %
1-5035 Postage	480.73	250.00	230.73	192.29 %
1-5036 Audit	6,600.00	6,500.00	100.00	101.54 %
1-5135 Legal & Professional Fees	32,564.41	3,000.00	29,564.41	1,085.48 %
<b>Total MANAGEMENT OF ASSOC.</b>	<b>149,928.65</b>	<b>143,750.00</b>	<b>6,178.65</b>	<b>104.30 %</b>
<b>MISCELLANEOUS</b>				
1-5040 Annual Meeting Expense	2,368.58	3,000.00	-631.42	78.95 %
1-5045 Pet Leashes	-20.00	500.00	-520.00	-4.00 %
<b>Total MISCELLANEOUS</b>	<b>2,348.58</b>	<b>3,500.00</b>	<b>-1,151.42</b>	<b>67.10 %</b>
<b>REPAIR &amp; MAINTENANCE</b>				
1-5050 Building(inc.Generator)	144,427.22	120,000.00	24,427.22	120.36 %
1-5051 Custodial Supplies (Liberty Linen etc)	86.39		86.39	
1-5052 Building Maintenance Supplies	38,078.75	30,000.00	8,078.75	126.93 %
1-5055 Elevator Contract	24,244.41	38,000.00	-13,755.59	63.80 %
1-5056 Elevator Renovations	6,565.00		6,565.00	

# Crystal Tower Condominium Association, Inc.

## Budget vs. Actuals: Crystal Tower 2023 Budget - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1-5057 Elevator Repair	24,640.75	20,000.00	4,640.75	123.20 %
1-5058 Equipment Purchases		5,000.00	-5,000.00	
1-5060 Fire Protection Charge	14,788.00	3,000.00	11,788.00	492.93 %
1-5065 Fire System Test	1,660.00	6,000.00	-4,340.00	27.67 %
1-5070 Janitorial	77,755.11	90,000.00	-12,244.89	86.39 %
1-5072 Extra Janitorial Labor	18,200.00	25,000.00	-6,800.00	72.80 %
1-5074 Janitorial Supplies	46,252.02	50,000.00	-3,747.98	92.50 %
1-5075 Landscaping	31,490.00	25,000.00	6,490.00	125.96 %
1-5076 Leak Repairs to Units	7,551.37		7,551.37	
1-5080 Payroll-Maintenance	63,237.58	70,000.00	-6,762.42	90.34 %
1-5085 Pool/Spa Maint.	49,086.31	48,000.00	1,086.31	102.26 %
1-5090 Pool/Supplies	21,656.01	30,000.00	-8,343.99	72.19 %
1-5095 Security	74,101.25	75,000.00	-898.75	98.80 %
<b>Total REPAIR &amp; MAINTENANCE</b>	<b>643,820.17</b>	<b>635,000.00</b>	<b>8,820.17</b>	<b>101.39 %</b>
RESERVE FUND EXPENSES				
1-5199 Board Approved Reserve Projects	1,040,333.00	210,000.00	830,333.00	495.40 %
<b>Total RESERVE FUND EXPENSES</b>	<b>1,040,333.00</b>	<b>210,000.00</b>	<b>830,333.00</b>	<b>495.40 %</b>
RESERVES				
1-6000 Fund Reserve-Current Year	169,880.00	255,900.00	-86,020.00	66.39 %
<b>Total RESERVES</b>	<b>169,880.00</b>	<b>255,900.00</b>	<b>-86,020.00</b>	<b>66.39 %</b>
UTILITIES				
1-5105 Cable/Internet/Telephone	127,705.94	155,000.00	-27,294.06	82.39 %
1-5110 Electricity	82,922.00	95,000.00	-12,078.00	87.29 %
1-5115 Elevator/Pool Telephones	3,520.00	4,500.00	-980.00	78.22 %
1-5120 Garbage	21,500.00	29,000.00	-7,500.00	74.14 %
1-5125 Pest Control	3,900.00	5,000.00	-1,100.00	78.00 %
1-5130 Water/Sewer	47,460.45	65,000.00	-17,539.55	73.02 %
<b>Total UTILITIES</b>	<b>287,008.39</b>	<b>353,500.00</b>	<b>-66,491.61</b>	<b>81.19 %</b>
<b>Total Expenses</b>	<b>\$3,396,975.23</b>	<b>\$1,732,650.00</b>	<b>\$1,664,325.23</b>	<b>196.06 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -945,389.82</b>	<b>\$0.00</b>	<b>\$ -945,389.82</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$ -945,389.82</b>	<b>\$0.00</b>	<b>\$ -945,389.82</b>	<b>0.00%</b>



# Crystal Tower Condominium Association, Inc.

## Profit and Loss

October 2023

	TOTAL
<b>Income</b>	
1-4000 Maintenance Fee Income	119,000.00
1-4005 Beach Commission Income	529.32
1-4010PP Parking Passes	22,685.00
1-4010WB WristBands	3,544.00
1-4015 Vending/Misc.	255.60
1-4026 Late Charge Income	150.00
<b>Total Income</b>	<b>\$146,163.92</b>
<b>GROSS PROFIT</b>	<b>\$146,163.92</b>
<b>Expenses</b>	
<b>MANAGEMENT OF ASSOC.</b>	
1-5005 Admin. Payroll	4,755.21
1-5025 Management	3,708.34
1-5030 Office Supplies/Copies	261.70
1-5035 Postage	117.90
1-5135 Legal & Professional Fees	2,780.00
<b>Total MANAGEMENT OF ASSOC.</b>	<b>11,623.15</b>
<b>MISCELLANEOUS</b>	
1-5040 Annual Meeting Expense	40.28
<b>Total MISCELLANEOUS</b>	<b>40.28</b>
<b>REPAIR &amp; MAINTENANCE</b>	
1-5050 Building(inc.Generator)	11,646.92
1-5052 Building Maintenance Supplies	5,041.19
1-5060 Fire Protection Charge	6,433.00
1-5065 Fire System Test	325.00
1-5070 Janitorial	5,651.71
1-5072 Extra Janitorial Labor.	0.00
1-5074 Janitorial Supplies	4,534.02
1-5075 Landscaping	1,757.50
1-5080 Payroll-Maintenance	3,029.56
1-5085 Pool/Spa Maint.	8,086.54
1-5090 Pool/Supplies	1,212.99
1-5095 Security	7,760.00
<b>Total REPAIR &amp; MAINTENANCE</b>	<b>55,478.43</b>
<b>UTILITIES</b>	
1-5105 Cable/Internet/Telephone	12,775.99
1-5115 Elevator/Pool Telephones	352.00
1-5120 Garbage	2,150.00

# Crystal Tower Condominium Association, Inc.

## Profit and Loss

October 2023

	TOTAL
1-5130 Water/Sewer	4,033.19
<b>Total UTILITIES</b>	<b>19,311.18</b>
<b>Total Expenses</b>	<b>\$86,453.04</b>
NET OPERATING INCOME	\$59,710.88
NET INCOME	\$59,710.88



July 18, 2022

To David Bodenhamer,

SouthState Bank (hereinafter referred to as "Bank") is pleased to propose terms on the following request. The provisions of this term sheet are intended to serve as a general outline of the conditions under which the bank will consider the loan and should not be interpreted as a commitment. The documentation to be executed in connection with the loan shall be prepared by the bank, and shall contain such terms and conditions as the bank deems necessary or desirable, and shall include, without limitation, a Promissory Note, a Loan Agreement, a Security Agreement, and any other document deemed appropriate by the bank.

#### **TERMS AND CONDITIONS**

<b><u>Borrower:</u></b>	Crystal Tower Condominium Association, Inc
<b><u>Facility:</u></b>	Line of Credit
<b><u>Amount:</u></b>	\$750,000
<b><u>Term:</u></b>	24 Months
<b><u>Pricing:</u></b>	Wall Street Journal Prime
<b><u>Payment:</u></b>	Interest only payments monthly
<b><u>Collateral:</u></b>	Bank will require a First Security interest in on all Association assets currently owned or hereafter acquired, including but not limited to assignment of assessments, either special or general, excluding statutory operating and reserve accounts, special assessments levied for purposes other than repayment of the loan and property insurance proceeds that must be received and applied. Bank will document the approval of the assessments from the Association's Board of Directors that is binding on all unit owners.
<b><u>Fees:</u></b>	1/2 % origination fee, a \$350 processing fee, \$300 Attorney Fee, \$28 UCC
<b><u>Personal Guarantees:</u></b>	None
<b><u>Requirements:</u></b>	<ol style="list-style-type: none"><li>1. Will require deposit accounts to be opened or maintained at SouthState while line of credit is open.</li><li>2. Will require line of credit with Centennial Bank be closed</li><li>3. Review and approval of condominium documents and issue of attorney opinion letter to Bank and subject to Bank approval</li></ol>



**Reporting:** Borrower will be required to provide annual financial statements and tax returns no later than 120 days after fiscal year end.

**Disclaimer:** The terms of this proposal are confidential and should not be shared with third parties. This proposal expires 30 days from the date of this document. Subject to bank's underwriting and receiving all required documentation.

A handwritten signature in blue ink, appearing to read 'ASweeney', with a long horizontal flourish extending to the right.

Alex Sweeney  
Vice President, Commercial Banking  
SouthState Bank

# Quote/Contract for Resurfacing (1) Gunite POOL + Hot Tub---Gulf Pool

QUOTE # 23-AL-036  
DATE: 11/15/2023

## Certified Pool Resurfacing LLC

PO Box 818 Fairhope, Alabama 36533  
Office 251-945-9500  
Cell 251-270-9719

TO **Crystal Towers**  
**The Owners and Management Team**  
**1010 West Beach Blvd**  
**Gulf Shores, AL**

QUOTED BY	JOB NAME	PAYMENT TERMS	DUE DATE
Gib Leonard	Crystal Towers - Gulf Pool	50% -50%	Upon receipt of Invoice

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	<p><b>Scope of Work - CHIP OUT - Grind Out, ALL BAD SPOTS Restore pool shell to receive new surface.</b></p> <p><b>Observations:</b></p> <ol style="list-style-type: none"> <li>Customer has in stock the Water line tile.</li> <li>Unfortunately, due to previous workmanship and material the pool needs to be re-surfaced.</li> <li>The estimated time needed to restore this pool is 5 days and add 3 days for Option 2. This is based on good weather.</li> <li>We will need the customer to provide access to water, electricity, a dumpster, parking spaces for trailers, equipment, and ease of access to the working area.</li> <li>Please see the Step by Step Process below</li> <li><b>PLEASE NOTE THE ONLY ISSUE THAT REMAINS IS THE MISMATCHED TILE ON THE MURIAL ON THE BOTTOM OF THE POOL.</b></li> </ol>	<p><b>Customer or their pool company is responsible for Draining and refilling the Pool.</b></p>	<p>PAGE 1 of 3</p>

A	Prep - Grind, CHIP ALL BAD SPOTS. PREPARE POOL add new main drains and wall fittings.	Option 1	Option 1 & 2
B	BOND KOTE POOL to receive Plaster	Option 1	Option 1 & 2
C	PLASTER the entire POOL. Option 1 = Diamond Brite Option 2 is finished with White plaster	Option 1	Option 1 & 2
D	Acid wash entire pool to prepare for Epoxy		Option 2
E	Apply 2 coats of Bonding Epoxy to entire pool		Option 2
F	Apply 3 coats of Eco Finish to entire pool	Customer to choose color	Option 2
G	Replace new wall fittings, clean up - start filling pool	Option 1	Option 1 & 2
H	Replaster HOT TUB same as above	Option 1	Not Available
I \$3,800.00 Option	PLEASE NOTE: WATER LINE TILE WILL NOT BE REPLACED IN THIS PRICE QUOTE unless Requested	No new tile	No new tile
NOTES:	Customer is responsible for providing electrical outlets, water, and trash cans. Filling Pool and Balancing Water with Chemicals	<b>50% Down is Required IN ORDER TO GET YOU ON THE SCHEDULE</b>  <b>OPTION # 1 Includes all Labor and Materials with a Diamond Brite Finish \$55,400.00</b>	<b>IF YOU AGREE TO THESE TERMS, PLEASE FORWARD 50% AND A SIGNED COPY TO OUR ADDRESS ABOVE.</b>  <b>Option 1 &amp; 2 \$64,800.00</b>
PAYMENT TERMS:	50% is due upon signing of the Agreement.  50% is due immediately upon completion and Clean Up		
Warranty	CERTIFIED POOL RESURFACING offers a 1-year Warranty on all workmanship.		
Time Frame	<b>Start Time between the month of Nov 2023 and March to 2024</b>  Duration of Project: 5 days based on weather for Option 1 add 5 more days for Option 2. Hot Tub is a Option 1 ONLY		
INSURANCE	100% General Liability INSURANCE THROUGH JACK GREEN INS COMPANY - MOBILE, AL		

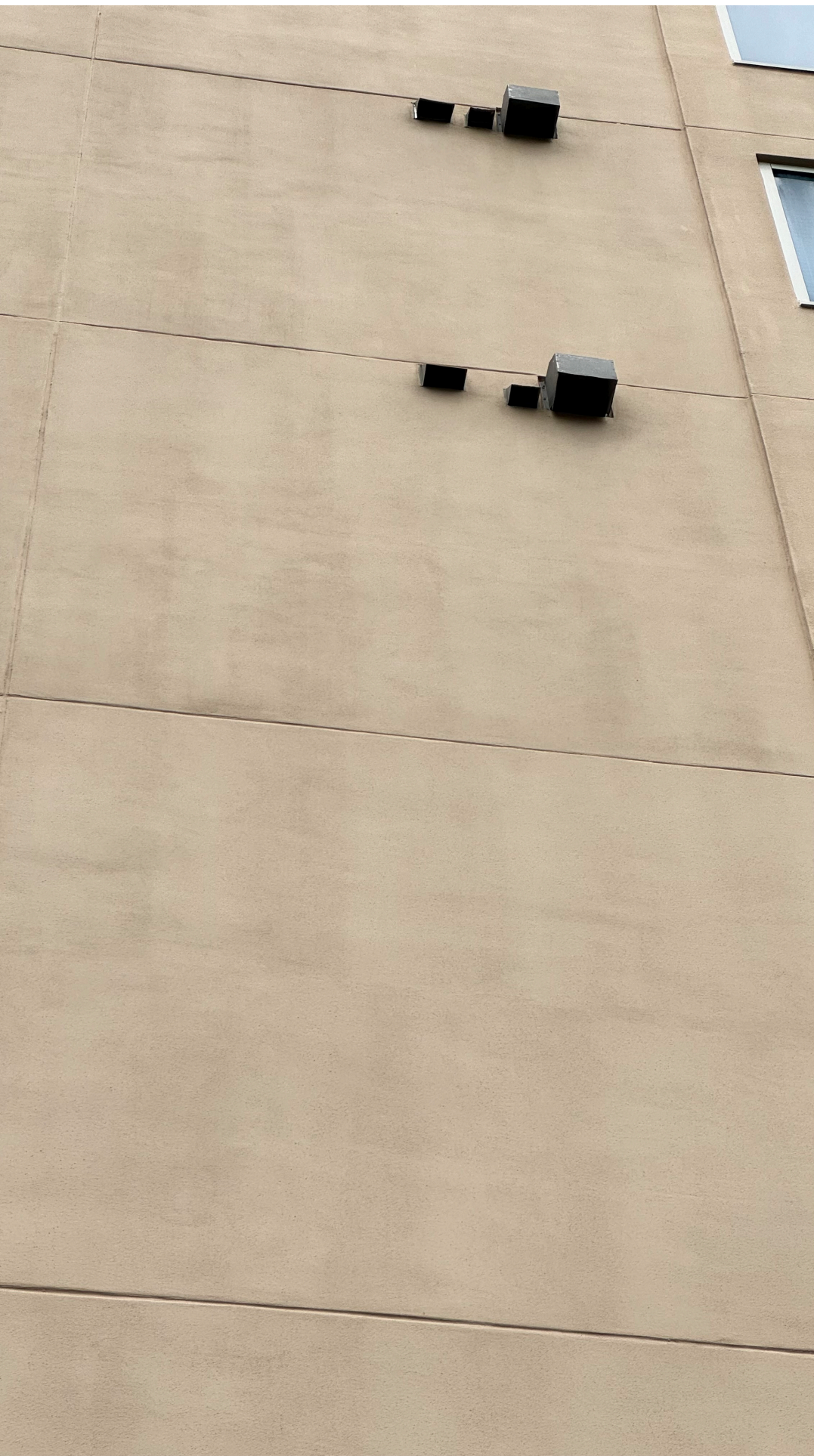
TOTAL

See Options

50% of either Option

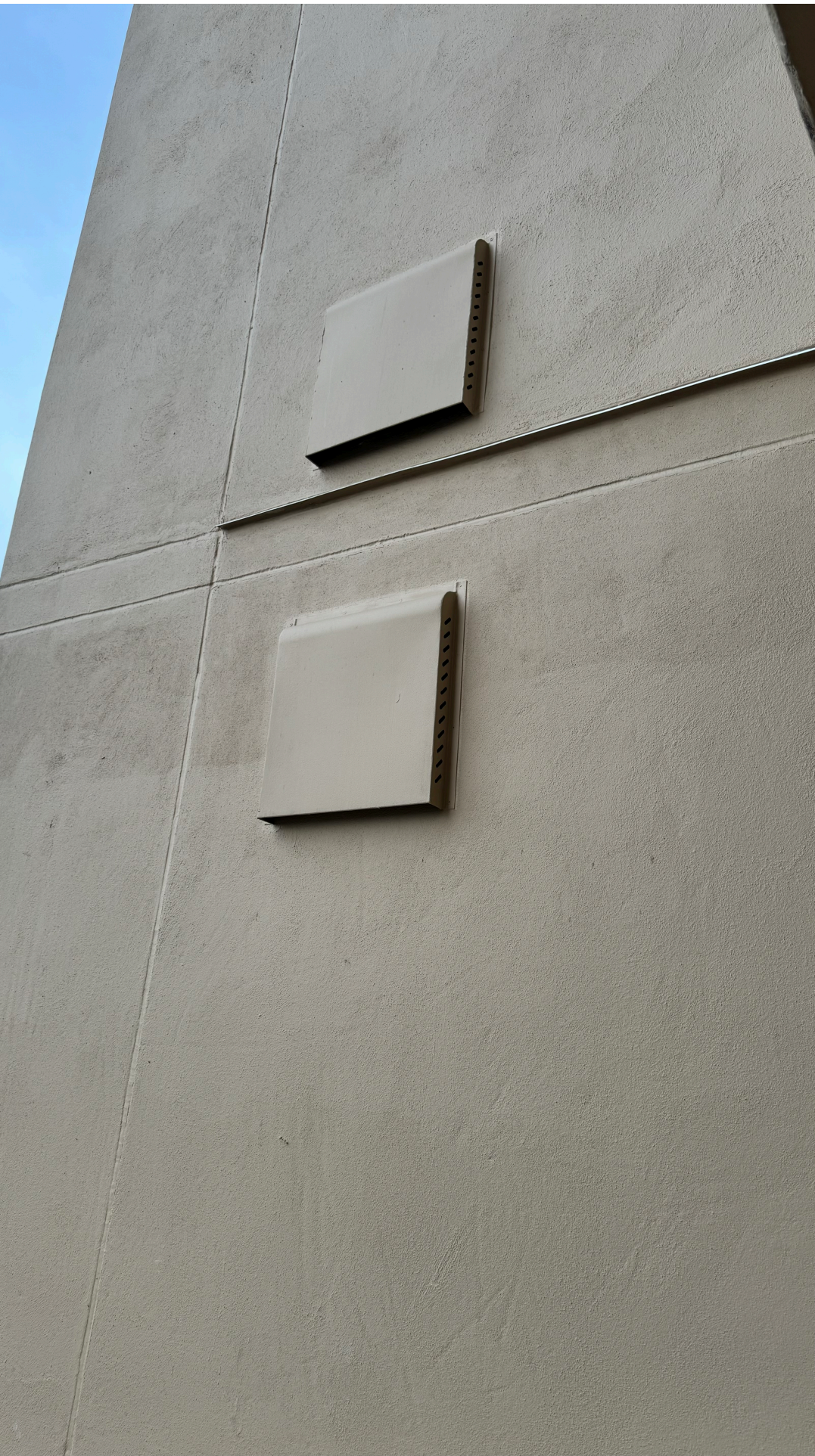
Thank you for your business! Page 2 of 3

DUE NOW

















<b>Condo #</b>	<b>Condo Member</b>
201	201-Jim & LouAnn White
209	209-Regina Kemp
301	301-Brad Vicknair
304	304-Thomas & Nancy Gordon
307	307-Joseph & Maria Cazalas
403	403-Danny & Diane Harris - Harris Family Trust
408	408-Astdst Limited Liability Company - Dan & Adrian Stone
501	501-David & Vicky Illanne
503	503-Kelly Janelle Pender
508	508-Randy & Cindy Onica
606	606-Charles R Fuhr
609	609-Thomas & Ellen Maleck
706	706-Harold & Jeanelle Akins
709	709-Terry Davis
805	805-SEI,LLC/Dorothy Saad Dunning
808	808-Ramon (Chip) & Linda Alonzo
906	906-Crystal 3, LLC - Douglas Mathews, Jr.
909	909-Taylor & Emily Cook
1001	1001-Linda G. Carpenter
1003	1003-Dale & Nancy Von Holten
1005	1005-David Perry
1102	1102-Tina Balter & Bob Hornyak      Scott Balter
1108	1108-Martin & Christy Martinez
1202	1202-Veronica & Jane Malone
1206	1206-Jennifer Harris Phillips & Dahna Johnson
1208	1208-Wright W. Hale Chuck Sheefel
1301	1301-David & Angela Apple
1304	1304-William Kastner
1308	1308-Bill & Carol Easterwood
1501	1501-Heather Burchfield
1507	1507-Charles & Christine Schreiner
1601	1601-Phyllis Louria & Patricia Liesik
1606	1606-Christopher & Donna Pittman
1703	1703-Paula Ann Walton
1705	1705-Gary & Laurie Henderson
1708	1708-Sharon Dearman
1809	1809-Edward & Susan Powers
1907	1907-Sandy & Barbara Meaders
1908	1908-Lee & Wanda Garrett
2001	2001-Phillip & Janious Palmer
2004	2004-Robert and Pamela Slaughter
2007	2007-Jordan Morris and Randall Bradshaw
2009	2009-Brian Scott & Peggy Harris