



CRYSTAL
TOWER

June 12, 2018

Dear Crystal Tower Condo Owner,

The Board of Directors met and voted to amend a rule, regarding door locks and the use of a Master Key on property. **The original rule “20” as it appears in the Crystal Tower Rules & Regulations is listed first and the amended rule is *italicized*.** The amended rule will go into effect July 01, 2018. If you are not in compliance, please let Property Manager, Jay Kee, know prior to the effective date.

20. The Board or its agents may retain a pass-key to each Unit. If any lock is altered or a new lock is installed, the Board shall be provided with a key thereto immediately upon such alteration or installation. If the Owner is not personally present to open and permit an entry to his Unit at any time when an entry therein is necessary or permissible under these Rules and Regulations or under the By-Laws and has not furnished a key to the Board, then the Board or its agents (but, except in an emergency, only when specifically authorized by an officer of the Condominium) may forcibly enter such Unit without liability for damages or trespass by reason thereof (if during such entry reasonable care is given to such Owner’s property).

20. The Board approves only two Front Entry Door Locks that can be installed on each Unit; the Falcon Lock Set (originally installed) and KABA 660K. These two locks must be keyed to the Condominium master key. The Board or its agents will retain one pass-key which will allow entry to each Unit. Non-approved locks and/or not keyed to the Condominium master key will be removed and the Falcon Lock Set will be installed at the expense of the Owner. If the Owner is not personally present to open and permit an entry to his Unit at any time when an entry is necessary or permissible under these Rules and Regulations or under the By-Laws, then the Board or its agents (but, except in an emergency, only when specifically authorized by an officer of the Condominium) may forcibly enter such Unit without liability for damages or trespass by reason thereof (if during such entry reasonable care is given to such Owner’s property).

Regards,

Crystal Tower Board of Directors